



The Griffin  
Teaching School  
Alliance



Moat House Community Primary School,  
Deedmore Road,  
Coventry  
CV2 1EQ.

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Headteacher: Mr. Alasdair Black

9<sup>th</sup> June 2016

Dear Volunteer,

Many thanks for volunteering to come on our Key Stage 1 trip to Skegness on 30<sup>th</sup> June 2016.

You will need to arrive here at Moat House School by 7:30am, as the coach will be leaving promptly at 7:45am. The school will provide you with 2 bottles of flavoured water and a breakfast bar. Lunch is being ordered from a local fish and chip shop, and includes a choice of tea, coffee or squash and an ice-cream. If you wish to order a meal, please indicate your meal choice on the return slip. There will be a £5 contribution towards the cost of this meal. Alternatively, you may wish to bring your own packed lunch.

We will also need information regarding contacts details for next of kin in the event of an emergency. Please fill in this information on the reply slip.

Yours sincerely,

Mrs S Moran  
Key Stage 1 Phase Leader

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Key Stage 1 Trip to Skegness on 30<sup>th</sup> June 2016

Your name: \_\_\_\_\_

Name of next of kin: \_\_\_\_\_ Relationship: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Menu choice:

- Fish and chips
- Pie and chips (please state flavour of pie)
- 2 sausages and chips
- 2 fishcakes and chips
- 2 fishfingers and chips
- Own packed lunch
- Tea  or coffee



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