



The Griffin  
Teaching School  
Alliance



Moat House Community Primary School,  
Deedmore Road,  
Coventry  
CV2 1EQ.

Tel. No: 024 76 612073  
Fax. No: 024 76 610575

Email: office@moathouse.coventry.sch.uk

Headteacher: Mr. Alasdair Black

26<sup>th</sup> September 2016

School Council Trip To The Council House

Dear Parent/Carer,

On Monday 3<sup>rd</sup> October all children who are part of the School Council will be taken on a visit to meet the Lord Mayor at the Coventry Council House.

We will be leaving at approx 9:15am and we will be returning before school finishes. We will be travelling to the Council House by bus.

At events attended by the Lord Mayor it is usual for photographs to be taken. Coventry City Council may use your child's image for promotional purposes in printed publications and for use on their website which can be seen throughout the world.

If your child normally has a school meal, a packed lunch will be supplied from school. This will be the case unless you tell the Office staff that you will supply one from home. If your child normally has a packed lunch from home they should bring one as normal, making sure it is sent in a plastic bag, not a lunch box. All drinks should be sent in plastic bottles, but please no fizzy drinks.

Please complete the slip below and return to Miss Hall by 29<sup>th</sup> September.

Yours sincerely

S.Hall  
School Council & PSHE Co-ordinator

I have received your letter dated 26<sup>th</sup> September, and **I am/I am not** happy for my child to attend this trip.  
Do you give your consent for photographs to be used by the Coventry City Council?

Yes  No

Does your child have any food allergies? .....

Child's Name: .....

Class: .....

Signed .....(Parent/Carer)



Official research partner  
Reading & Child Development  
Applied Research Group



