



The Griffin
Teaching School
Alliance



Moat House Community Primary School,
Deedmore Road,
Coventry
CV2 1EQ.

Tel. No: 024 76 612073
Fax. No: 024 76 610575

Email: office@moathouse.coventry.sch.uk

Headteacher: Mr. Alasdair Black

26th September 2016

Dear Parent/Carer,

I am writing to invite all parents to our Harvest Festival on Monday 3rd October at 9.15 a.m. in the School Hall. We are hoping that as many parents as possible are able to come to our assembly as harvest time is a community event.

This year we are collecting tins and packets for the elderly in our local neighbourhood and items for young families who may need a little extra support. We feel it is important for our children to be aware of others in the community and people who are not as fortunate as ourselves. We hope the response to our appeal will be successful so please send any tins or packets into your child's class teacher on Friday 30th September or Monday 3rd October.

We look forward to seeing you at our Harvest Festival and afterwards you are welcome to stay for tea and coffee. If you are able to join us, please complete the form below and return it to the School Office. This will give us an idea of how many people to expect for refreshments.

Yours sincerely,

Mr Black
Headteacher

.....

Child's Name: **Class:**

I have received your letter dated 26th September and confirm that I will / will not* be attending the Harvest Festival on Monday 3rd October at 9.15 a.m. in the School Hall.

* delete as appropriate.

Signed
Parent/Carer

Please return completed form to the School Office



Official research partner
Reading & Child Development
Applied Research Group



LOTTERY FUNDED